

Certificate Course on Participatory Irrigation Management (PIM)

Module 4- Functioning of Water User Associations (WUAs)

Topic 4.2 – Meetings of Managing Committee and General Body

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Topics of Module 4:

- 4.1 Daily functioning, duties, and responsibilities of Managing Committee (MC)
- 4.2 Meetings of Managing Committee and General Body
- 4.3 Recall, resignation, filling vacancies, dissolution, and reorganization of WUA
- 4.4 Powers of WUA and Irrigation Management Transfer



1. Meeting of the Managing Committee

- **Frequency:** The managing committee meetings will be held quarterly. If it is required, it can also be done more often.
- **Who can call the Meeting:** meeting of the management committee can be called by the President of WUA. The meeting of the committee shall can also be called on request by not less than one third members of the committee.
- **Presiding over the meeting** - The Chairman / President as the case may be, shall preside over the meetings of the Managing Committee. In his absence, the Management Committee shall elect any of its members to preside.
- **Additional decisive vote by the President** - The Chairman shall have right to give additional decisive vote in case votes are equal on both sides in some resolution.
- **Writing the details of the proceedings of the meeting**-The proceedings of the meeting of the management committee shall be recorded in the minutes book kept for the purpose by the person presiding over the meeting. A copy of the minutes will be sent to the next higher category of water users' Association, where it exists, and to the competent authority.
- **Passing of resolutions** - All resolutions shall be passed by a majority of members and voting.
- **Quorum:** The quorum of the meeting shall be one-third of the total number of members or as prescribed in Act / Rules. As in Andhra Pradesh by 1/3 Rule 15/6, Uttar Pradesh by 1/2 PIM Manual 46 (4), Gujarat by not less than 3 members Section 36; & in Rajasthan 1/3 Rule 45(6)
- **Adjournment of meeting**- If there is no quorum for the meeting, the meetinting will be adjourned and be called again the next day or as prescribed and no quorum will be required for the adjourned meeting.

2. Meeting of General Body

Meetings of General Body - Meetings of General Body should normally be held twice a year before Kharif and Rabi, but it can be done more often as needed.

Chairperson of the meeting- The meeting of the general body will be chaired by the Chairman and in his absence by the Vice-Chairman & in absence of both by any one of the members present and nominated by the General Body.

Who can call meeting- The meeting of the General body can be called at any time by the Chairman. And also on the request signed by at least one-third of the members of the Association having voting right. .

Special Meetings: The meeting of the general body will also be held on the direction of the commissioner or project authority or the next higher category of the farmers' organization.

Passing of Resolutions - All resolutions will be passed by majority of members present and voting.

Quorum : Quorum at the meeting of the general body shall be one-third of the total number of members or as provided in the Act / Rules of the State . As in Andhra Pradesh by 1/2 Rule 12 (1), Uttar Pradesh 1/5 Rule 22, Gujarat 1/3 Section 8 (2) b, Rajasthan 1/3 Rule 41 (1)

Decisive vote by the Chairman - If the vote is equal in the decision of a resolution, then the President will have the right to give an additional deciding vote.

Adjourned meeting- If there is no quorum for the meeting, the meeting will be adjourned and be called again on the specified date and time, two days after the first / original meeting or as prescribed

Quorum in adjourned meeting - No quorum shall be necessary for the adjourned meeting of the General Body and resolutions will be passed by a majority of the members present and voting.

Agenda: The items specified in the agenda will be discussed in the meeting of the General Body and any other subject can also be discussed with the permission of the Chairman.

Proceedings: All proceedings of the meeting of the General Body shall be recorded in the minutes book kept for this purpose and shall be over-authenticated by the Chairman or the person who presides over the meeting.

Communication of proceedings: A copy of the minutes will be sent to the next higher category authority of the farmers organization if present and the project authority and the competent authority as prescribed.

-Water can be saved , it cannot be made-



-Save Water

Secure Future -

- Sincere Thanks -